



Brightwater Reflections

A Lakes of Brightwater Publication

April 2008

∞ Regular Events

Neighborhood Coffee

Meets the second Monday of each month, September through May, at the Clubhouse from 10:00 to 11:30 AM.

Evening Needleworkers

Meet the first Monday of the month at 7:00 PM (except July and August). Bring your needlework and come join us on Monday, April 7. Call Elaine at 281-499-6660 if you want to know more.

HOA Monthly Board Meeting

Held the third Tuesday of each month at the Clubhouse. Open to all residents at 6:30 PM. (Due to a scheduling conflict, the March meeting was moved to March 25.)

Brightwater Garden Club (BGC)

Meets the fourth Monday at 6:45 PM, September through April, at the Clubhouse. We have one more Garden Club meeting ending a great 2007-2008 year. Our speaker for April 28th is Betty Lenderman, owner of Enchanted Forest Nursery in Richmond. She will be speaking on **Hanging Baskets for Spring and Summer. Plan to join us for this meeting and then again in September as we begin our 2008-2009 year.**

By the way, at the March meeting of the Houston Federation of Garden Clubs, our little garden club won FOUR First Place Awards for District 4—

Arbor Day Project, President's Report, Yearbook and Scrapbook! Quite an accomplishment!

For more information, contact Betty Grant, President, 281-261-5913. Watch for the green signs the weekend before the meeting.

Yard of the Month

MARCH YARD OF THE MONTH

A beautiful mature pecan tree is the highlight of **4103 Brightwood**, the home of **Rick and Nora Buswell**. The fissured pecan adds stately elegance to the yard, which also boasts hot pink azaleas, a silver-trunked crape myrtle and evergreen junipers. Ferns surround the tree while begonias peek here and there with color under the azaleas. Congratulations to the Buswells for a stunning yard!

(NOTE: The Garden Club does not award YOMs in January and February)

Morning Bridge Group

If you would be interested in substituting in a weekly one table bridge group that meets every Thursday from 10 AM to 12 PM, please call **Saryu Parikh at 281-499-9502**.

**LAST DAY OF SCHOOL IS
THURSDAY, JUNE 5!**

Reports

Copies of approved monthly HOA meeting minutes are available from Karen Janczak at Crest Management, 281-579-0761.

President's Report

At the February HOA Meeting, the Board voted to replace Elise Harmon with Dave Lemons as Board Liaison to the Operations Committee. (Please see the Contact List in this issue for liaison positions.)

HOA utility bills will be paid by direct debit from the HOA checking account. Additionally, after complaints by some residents, Verizon Wireless and Comcast Cable have been requested to inspect and to take action to repair or remove their respective utility boxes in Brightwater.

Students in Fort Bend ISD who live in Brightwater will continue to attend Lexington Creek Elementary, Dulles Middle and Dulles High schools for the foreseeable future. FBISD plans rezoning in small increments as new schools are opened. Stay informed.

Missouri City's City Council continues to make rulings and laws that effect all subdivisions in our area. Brightwater residents can attend council meetings held the first and third Monday evenings to observe what is happening in our city/to us. Also, residents can sign up to receive email postings on city events. Visit <http://www.ci.mocity.tx.us/> and subscribe to "Email Alerts."

Hope to see you at 6:30 PM at the HOA BOD meetings on the third Tuesday of the month.

Elise Harmon

2007 Financial Summary

The Brightwater HOA operates with a budget of just over \$510,000. We finished up 2007 with a surplus of \$35,000 which was moved to our Non-Capital Reserve Fund. We have a solid balance in our Capital Reserve Fund (used to replace/repair our major assets) and we earned interest in excess of \$50,000 on our CDs and other investments.

Projects funded outside of the '07 budget were tennis court repairs (\$14,830) and new landscape beds and trees (\$81,847). Considering past

expenses and the strong viability of our reserve funds, the Board was able to maintain annual fees at \$575, a level which is one of the lowest of the area's competing neighborhoods.

Residents who would like more details on HOA finances can contact Crest and request a copy of past or current financials.

Communications Committee

New Website for Brightwater!!!

The Brightwater HOA Board of Directors is pleased to announce that the Communications Committee has developed a new website for the subdivision. This attractive, robust website was designed not only for the residents, but also for prospective buyers who may be interested in the amenities offered to our residents. It should provide answers to many of our residents' questions, including the following:

- HOA Board of Directors
- Calendar of Events
- Contact information for clubhouse rental
- Acquisition of pool tags and tennis court keys
- Deed Restrictions
- Forms
- Rules for use of various facilities
- Board minutes
- Previous Reflections newsletters
- Information regarding eBulletin mailings for just-in-time messages
- Committees and their purposes
- Various subdivision clubs open to all residents
- A photo gallery

Other ideas to enhance the website are being considered for the future. When you have a chance, peruse the site and its links. You can find the website at:

www.lakesofbrightwater.com

Comments and suggestions are always welcome and can be made by clicking on the Comments link. Thanks to **Don Moore, Allen Grant, Prem Kolla and Ruchira Paul** for teaming up on this important new resource tool for our residents.

Brightwater eBulletin:

If you have email and would like to keep current on date-sensitive activities and security issues, please consider subscribing to the **eBulletin**. All distributions are sent using Blind Copy to maintain privacy of email addresses. Currently, we have about 370 email addresses. If you are no longer receiving Bulletins, we may have missed your migration update from Roadrunner to Comcast. To continue receiving the eBulletin or to start subscribing, e-mail Allen Grant at brightwaterbulletin@comcast.net

2008 Brightwater Residential Directory:

It has been five years since the last Brightwater Directory was published! In April, we will begin gathering information for a 2008 Brightwater Directory. To encourage participation, **a Directory Entry Form is included in this newsletter**. We will use **three ways** to collect the completed forms:

1. We will be at the Clubhouse on **Saturday, April 5 & 19 and May 3**, during pool tag distribution hours, to collect your completed form or provide one to you to fill out there.
2. Information can be **emailed to Allen Grant, editor of the eBulletin**, wherein it will be transferred to an Entry Form. You can email Allen at: brightwaterbulletin@comcast.net
3. The completed Entry Form can also be dropped off at **4122 Jetty Terrace Drive** (off Brightwater Drive) in a box on the porch.

The Brightwater Directory is an excellent resource for neighborhood contacts and local, state and federal government information. It also includes respective numbers for utility companies, newspapers and the school district. It will not be distributed to anyone outside of the neighborhood.

As you can imagine, we need **volunteers** to complete this project. Let us know if you are able to help with **proofreading, data collection or distribution**. You could volunteer to do your own street or cul-de-sac -- all help is appreciated!

We hope you will choose to be included in this new directory!

**Betty Grant
4122 Jetty Terrace Circle
281-261-5913**

Please Note: If you choose not to be listed in the directory, you will not receive a Brightwater Directory.

Security Report

A resident on **Clearwater Court** reported their SUV was burglarized February 21 while parked in the driveway. An Xbox and four controllers were stolen.

Two cars on **Northshore** were spray painted the night of March 16, after midnight. The investigating police officers commented that similar incidents of mischief have occurred on Northshore to cars parked on the street.

A resident on **Lakeside Meadow** reported that his vehicle tire was slashed the night of March 17. The incident was reported to the Missouri City Police Department and a case number was assigned.

Residents are strongly urged to park their vehicles in the driveway or garage to minimize chances of being the target of a crime!

Operations Committee

First Quarter Accomplishments

We've had a very productive period despite all the rain. Much of the work has been routine maintenance and will not be reported here, but below are some of the highlights.

- Three areas of with major standing water have been addressed: at the Clubhouse, Lakeside Meadow Park and Breezeway Park. Some of these repairs are still being finished. Once the ground settles at Lakeside Meadow, the new sidewalk will be poured and the turf replaced.
- The stucco walls on common property have been cleaned!
- The stamped concrete at the Clubhouse entrance has been repaired and re-stained.
- Two unstable and rickety benches were replaced.
- The concrete surfaces around the pool and the blue awning next to the baby pool were cleaned.
- New flags and new lights at the Clubhouse were purchased and installed.
- Signs referencing the city ordinance requiring owners to remove pet refuse were installed along the greenbelt.

Did you notice that we “topped” the trees in front of the Clubhouse? Those trees are older than the others and some large branches were splitting. The topping process can extend their life by as much as five years. It may look odd now, but we have done this before with good results. Watch them grow this spring!

Planned

- Spring landscaping
- Repairing a leak in the Clubhouse roof/ceiling
- Refurbishing and re-hanging the Clubhouse front door.
- Starting on stucco wall and tile repairs
- Preparing for pool opening with some new furniture and amenities

Because of conflicting obligations, **Dee Kappel** will have to resign in late April as Landscape Team Lead. She has done an outstanding job and will be sorely missed. Fortunately, **Mitch Roberts** has graciously volunteered to try his hand at replacing her. Dee will work with Mitch and show him the ropes for a while yet. Please join us in thanking him for volunteering his time on the Operations Committee.

For comments or to join this committee, call Kent Hudson at 281-403-9269.

Architectural Control Committee (ACC)

The Architectural Control Committee works to ensure that residential improvements comply with the neighborhood’s deed restrictions and guidelines. If you plan a spring project (exterior painting, deck or patio, new windows, roofing, etc.), we have included an ACC Application in this newsletter for your use. Please complete it and make sure you have all required attachments before submitting it to Crest Management. Once received, Crest checks that the application is complete and forwards it to the Committee for review. Residents should receive an approval or denial (with explanation) of their application within thirty days of the ACC receiving it.

Now is a great time to make those home improvements you been wanting! Fill in the ACC application and ensure that your project (and investment) complies with Brightwater covenants.

Projects and Planning Committee

The Committee is continuing to try to find Project Leads for upcoming projects.

If you have an interest in leading or serving on a team for an upcoming project and/or would generally like to share your talents to benefit the neighborhood, contact *Joseph Mauricio at 281-208-1501.*

Social Committee

The **Super Soup Social**, held January 27, was a tasty event. As Lead, **Joseph Mauricio** recruited talented Brightwater chefs and the Clubhouse was transformed into a cozy café style setting where neighbors enjoyed visiting, as they sampled a variety of delicious homemade soups and artisan breads. As a gesture of community spirit, residents brought cans of soup to be donated to the local East Fort Bend Human Needs Ministries to replenish their stock after the holidays.

Our thanks to volunteer chefs **Kent Hudson, Dee Kappel, David & Beth Fish, Cheryl Corbin, Rupal Patel, Joseph Mauricio, and Carol de Boer.** Also to **Betty Grant, Bess Tucker and Irene Chao** for bringing the bread. Many were heard to say they looked forward to a repeat performance next year!

Children in grades K-5 also demonstrated community spirit at the **Valentine Card Making Party.** In addition to games, crafts and refreshments, the children created original Valentine cards for the residents of the Park Manor Quail Valley Nursing Home. **Nicholas Insalaco, Benjamin and Sarah Levine, and Anju Patel** delivered over 100 valentines, along with long stemmed flowers, to each of the residents on Valentine’s Day.

Many thanks to Team Lead **Rupal Patel, Jennifer Bates, Rita McMahon, Cheryl Corbin,** and **Dulles High School volunteers** who helped make this such a sweet event.

Look for the Social Committee’s upcoming events highlighted in this issue:

April 26	Community Garage Sale
May 3	Pool Opening Ice Cream Party
July 25	College Night

What's Happening?

Clubhouse Rentals: The Clubhouse rental fee is \$150, with a \$500 deposit fee. The Clubhouse holds 60 people, has a kitchen area with sink and refrigerator, various tables with chairs, restroom, telephone, parking and panoramic view of lake. For more **information** about the Clubhouse layout, call **Jan Woodson at 281-208-1137** or e-mail her at **jwood98921@aol.com**. In order to **reserve** the Clubhouse, residents must contact **Sam Simons at Crest Management, 281-579-0761** or **sam@crest-management.com**.

Pool News: The pool season begins **May 3**. Pool tag distribution dates and times are printed on the **2008 Pool Schedule insert** in this newsletter. A resident must be current on annual maintenance fees and not have a deed violation in order to receive a pool tag.

Holiday Flag Service: Brightwater residents once again can register for Holiday Flag Service offered by **Boy Scout Troop 1294**. The cost will remain \$30.00 for the four holidays: Memorial Day, Flag Day, Independence Day and Labor Day and the troop will be available **April 5 and 19** at the Clubhouse during pool tag distribution for sign-up. If residents prefer, they can contact **Veniece Griffin at 281-403-3010 (email: vygriffin@comcast.net)** or **mail their check payable to BSA Troop 1294 to 1730 Shoreline Drive, Missouri City, TX 77459**.

Spring Clean-up: Once a month, Crest Management staff drives through our neighborhood to review properties and note any deed restriction/ACC violations. Some of the more common problems cited are: (a) **mildew** on the house, (b) **weedy landscape** beds or those that have visible landscape cloth (little or no mulch) and (c) **tree branches** overhanging sidewalks and streets.

We had a number of warm weeks this past winter and while weeds prospered, most lawn care duties were on hold. However, spring is in the air and it's time to tidy up your property. Your neighbors will appreciate it and you will avoid those pesky ACC violation letters. If you are planning to be away or otherwise cannot comply in a timely manner, please contact Crest so they can note the delay. **NOTE:** Residents with stucco columns on their property (along Brightwater Drive and Cartwright) are responsible for keeping those clean and maintained as well.

Garbage Update: Brightwater residents have been served by Allied/BFI Waste Management since 1991. Allied notified the HOA several months ago that the contract needed to be renewed and subsequently submitted a proposal for consideration. MUD #42, which encompasses Brightwater and four other residential developments, is also looking into the possibility of contracting garbage collection for its customers. All entities are working to provide residents with the best service at a good value. While this issue is being decided, Allied has agreed to invoice Brightwater residents for the second quarter. **Once a contractor has been selected, homeowners will be notified by letter.**

Tennis Court Use: In the past several months, a few residents have used the Brightwater courts for tennis lessons. While we encourage our homeowners to use our amenities, we want to be fair to all. Therefore, the HOA has agreed to the following **rules for private tennis lessons:**

1. Private tennis lessons are allowed only to residents of Brightwater and no more than six students per court.
2. Residents are responsible for and must supervise their children under 10 years old during instruction.
3. Only residents can reserve a court for instruction and have no preference over those signing up for general play.
4. Lessons must be concluded by 6:30 PM.
5. Residents assume responsibility for hiring licensed, insured tennis instructors.
6. Instructors are on property at the invitation of the resident and must abide by all court rules.

TENNIS COURT REMINDER

- ❖ When signing in, please use your full name.
- ❖ Please limit play to 1-1/2 hours no more than 3 days per week (no consecutive days). We have a lot of residents that would like to play tennis, but do not get the opportunity to do so.
- ❖ If your entire party is not present within 10 minutes of your sign up time and someone else is waiting, you will automatically forfeit your playing time.
- ❖ Please be considerate of your fellow tennis players and do not abuse your use of the tennis courts.
- ❖ Please take care of the sign-in cabinet. Thank you!

Brightwater Contact Information

Board of Directors	HOA Committees	Important Contacts
Elise Harmon, President 281-499-3097 eharmon47@hotmail.com	Architectural Control Committee Dave Lemons, Board Liaison Chair, (open at this time)	Karen Janczak Crest Management 17171 Park Row, Suite 310 Houston, TX 77084 P.O. Box 219320 Houston TX 77218 281-579-0761 Main 281-579-7062 Fax
Diane Giltner, Vice President 281-499-0695 dgiltner5@comcast.net	Communications Committee Diane Mauricio, Board Liaison Ruchira Paul, Chair 281-261-2200	
Diane Mauricio, Secretary/Treasurer 281-208-1501 kelsicks@comcast.net	Finance Committee Diane Mauricio, Board Liaison Woody Woodson, Chair 281-208-1137	
David Fish, At Large 281-261-1147 dfish@welkereng.com	Operations Committee Dave Lemons, Board Liaison Kent Hudson, Chair 281-403-9269	Gas Services 713-659-2111 Mail Delivery 281-208-1832 Electricity Problem 713-207-2222
Dave Lemons, At Large 281-499-0146 Davidlemons1940@aol.com	Projects & Planning Committee David Fish, Board Liaison Joseph Mauricio, Chair 281-208-1501	
Brightwater Reflections Nancy Hudson, Editor 281-403-9269 nancyhudson007@comcast.net	Social Committee Diane Giltner, Board Liaison 281-499-0695 Chair (open at this time)	Police & Fire Emergency: 911 Police 281-403-8700 Fire 281-403-4300 City Hall 281-403-8500 Animal Control 281-403-8707 Code Enforcement Hotline 281-403-8560
Brightwater Bulletin Allen Grant, Coordinator 281-261-5913 brightwaterbulletin@comcast.net	For information about Pool: Diane Giltner, 281-499-0695 Tennis: Joanie Sharp, 281-499-3889	

The Brightwater Reflections
17171 Park Row, Suite 310
Houston, Texas 77084

**PRSR STD
U.S. POSTAGE
PAID
SUGAR LAND, TX
PERMIT #206**



BRIGHTWATER HOMEOWNERS ASSOCIATION

2008 POOL SEASON

The Brightwater Community Pool will open Saturday, May 3.

Pool tag distribution will be held on the following days:

Saturday, April 5 10:00 a.m. – 1:00 p.m.
Saturday, April 19 10:00 a.m. – 1:00 p.m.
Saturday, May 3 11:00 a.m. – 3:00 p.m.

MAY 3 thru June 1 – Weekends Only

Saturday 10:00 a.m. - 8:00 p.m.
Sunday 10:00 a.m. - 6:00 p.m.

MAY 25

Sunday 10:00 a.m. - 8:00 p.m.

MAY 26 – Monday (Memorial Day)

10:00 a.m. - 6:00 p.m.

JUNE 6 thru AUGUST 23 (Closed Mondays)

Tuesday and Friday 11:00 a.m. - 9:00 p.m.
Wednesday, Thursday, Saturday & Sunday 10:00 a.m. - 8:00 p.m.

AUGUST 24

Sunday 10:00 a.m. - 6:00 p.m.

AUGUST 30 & 31

Saturday 10:00 a.m. - 8:00 p.m.
Sunday 10:00 a.m. - 8:00 p.m.

SEPTEMBER 1

Monday (Labor Day) 10:00 a.m. - 6:00 p.m.

THESE QUALIFICATIONS MUST BE MET IN ORDER TO USE THE POOL FACILITIES:

1. You must be a resident and/or guest of a resident. Only two guests allowed per family.
2. Resident must be current on annual maintenance fees and not have a deed restriction violation. Fee payment will not be accepted at pool tag registration.
3. Resident must have swim tag at all times while at the pool.
4. Rules are posted at the pool and will be strictly enforced. Anyone breaking the rules is subject to ejection from the pool.
5. If you are unable to attend the official registration days, tags will be issued by Crest Management by mail only. **There will be a \$20.00 per family fee plus postage for tags issued after May 3.**
6. Pool parties can only be held after pool hours. Contact Diane Giltner at 281 499-0695.

NOTE: The Pool is closed Mondays. If the pool is open on a holiday Monday, it will be closed on Tuesday for cleaning.

Please do not drop off small children by themselves. Children ages 10 and under will not be allowed in the pool area if they are not accompanied by someone 16 years or older.

Should you have any questions regarding the operation of your recreation facility, please contact Crest Management Company at 281 579-0761.

Upcoming Events
sponsored by the Social Committee

Brightwater Community Garage Sale

Saturday, April 26
8:00 a.m. – 12:00 noon

Open to all residents of Brightwater in good standing. The Garage Sale will be held in the parking lot at the Clubhouse/Tennis Courts and homeowners will be able to reserve a space with a \$20 deposit. If they participate, residents receive the deposit back; if not, they forfeit it. This will ensure that as many of our neighbors get to participate as possible.

Residents can request an extra space in the event that not all lots are reserved and will be notified by April 23 if available.

This is always a well-attended event so collect your boxes, clean out your garage and load up those never-used treasures. Please note that you will need to bring any tables, chairs, racks, etc. that you need for selling. Set-up is from 6:30-7:30 a.m.

The Community Garage Sale is a lot of fun and a great opportunity to make a few bucks. Any unsold merchandise you prefer not to cart home will be donated to the Fort Bend Women's Shelter for their resale shop.

To learn more contact Cheryl Corbin at 281-400-0105

**IT'S COLD & CREAMY AND
JUST THE RIGHT THING FOR
OPENING DAY AT THE POOL**

Join us for an
ICE CREAM PARTY
during Pool Tag Distribution
11:00 – 3:00 p.m.
Saturday, May 3

*One free ice cream
with ticket from Gate Guard
while supplies last ...*

Help us kick off our
2008 Pool Season!

College Night
Friday, July 25
7:00 – 11:00 p.m.

Current college students: Plan to attend to represent your college/university to "under classmen".

Incoming college freshmen, join us to:

- meet neighbors who may be attending your college or university
- get general information about college life
- learn about how to prepare for dorm life
- talk to other college students on how to balance living at home & going to college

Contact Cheryl Corbin at
ccorbin4@comcast.net to register your
attendance ASAP as we are compiling a list of
colleges/universities to be represented.

***Games, Food, Swimming,
Music and Door Prizes!***



LAKES OF BRIGHTWATER 2008 DIRECTORY ENTRY FORM

NW	NE
SW	SE

FOR OFFICE USE

Please list the primary adult resident(s) for this address (print clearly to avoid errors in the entry).

LAST NAME: _____ FIRST NAME: _____

LAST NAME: _____ FIRST NAME: _____

ADDRESS: _____

Missouri City, Texas 77459

HOME TELEPHONE NUMBER: 281- _____

WORK TELEPHONE NUMBER: _____ [] his [] hers

Optional: Please list only one work number - to be used in the case of an emergency

NAMES OF OTHER FAMILY MEMBERS AT THIS RESIDENCE:

_____	_____
_____	_____
_____	_____
_____	_____

I/WE APPROVE OF THIS ENTRY BEING INCLUDED IN THE BRIGHTWATER
DIRECTORY.

_____	_____
Signature	Date

Please return this form to Betty Grant, 4122 Jetty Terrace or call her at 281-261-5913 for more information.



The above information is being compiled for the 2008 Brightwater Directory
and will only be used for such purpose.

**BRIGHTWATER HOMEOWNER'S ASSOCIATION
ARCHITECTURAL CONTROL COMMITTEE**

REQUEST FOR HOME IMPROVEMENT APPROVAL

In an effort to provide and protect each homeowner's rights and values, Brightwater HOA requires that any homeowner considering improvement and/or changes to their property must submit plans for the improvement and/or change and a REQUEST FOR HOME IMPROVEMENT APPROVAL. If any improvement and/or change is made without written approval, the Architectural Control Committee has the right to ask the homeowner to remove or modify the improvement and/or change. PLEASE COMPLETE THIS FORM IN DETAIL AND INCLUDE ALL ATTACHMENTS. INCOMPLETE APPLICATIONS CANNOT BE PROCESSED AND WILL BE RETURNED AS A DENIAL. YOU WILL BE NOTIFIED IN WRITING OF THE COMMITTEE'S DECISION.

Name of Owner(s): _____ Home Phone: _____

Property Address: _____ Work Phone: _____

Mailing Address (if not same as above): _____

Section: _____ Lot: _____ Block: _____

1. Type of Improvements:

- | | | |
|-------------------------|----------------------------|-----------------------|
| _____ awnings | _____ gazebo | _____ sky light |
| _____ basketball goal | _____ gutters | _____ solar screens |
| _____ birdhouse | _____ landscaping | _____ spa |
| _____ burglar bars | _____ patio cover | _____ storage shed |
| _____ deck/patio | _____ playground equipment | _____ storm doors |
| _____ exterior lighting | _____ roofing | _____ storm windows |
| _____ exterior paint | _____ room additions | _____ swimming pool |
| _____ fences | _____ satellite dish | _____ window cover |
| _____ gate | _____ siding | _____ yard decoration |
| _____ other: | | |

2. Who will do the actual work on this improvement: _____

3. Attach a picture, sketch or architectural plan with this form, showing the street, house and lot lines. Include a copy of your plat with the improvement and/or change indicated on the plat. If the improvement or change will be an additional room, patio cover, gazebo or similar addition, draw two views of the proposed project showing its relationship to the home and property lines. If applying for pool or spa, an architectural plan with specifications and permit from Missouri City must be submitted with this application.

4. Location: (in relation to home) _____ Front _____ Back _____ Side _____ Garage

5. Structural Size: _____ Height _____ Width _____ Length

6. What color is your home: Brick: _____ Paint: _____

7. Check off materials to be used in the construction of your proposed project and include details of type/color/etc. Attach one sample of each paint color, shingle or screen material to be used. For example, if you are building a storage shed, check off all materials to be used as well as associated colors/types and other details.

MATERIAL	TYPE/COLOR/ETC.
<input type="checkbox"/> Paint	_____
<input type="checkbox"/> Stain	_____
<input type="checkbox"/> Lumber	_____
<input type="checkbox"/> Brick	_____
<input type="checkbox"/> Shingle	_____
<input type="checkbox"/> Cement	_____
<input type="checkbox"/> Pipe	_____
<input type="checkbox"/> Screen	_____
<input type="checkbox"/> Fabric	_____
<input type="checkbox"/> Fence	_____
<input type="checkbox"/> Electrical	_____
<input type="checkbox"/> Other	_____

Please sign under the appropriate wording:

- (A) I UNDERSTAND THAT THE ACC WILL ACT ON THIS REQUEST AS QUICKLY AS POSSIBLE AND CONTACT ME REGARDING THEIR DECISION. I AGREE NOT TO BEGIN THE PROPERTY IMPROVEMENT AND/OR CHANGE UNTIL THE ACC NOTIFIES ME OF THEIR APPROVAL.

Signature of Homeowner

Date Submitted _____
Construction Date _____
Completion Date

If this is a re-submittal of one previously denied, attach copy of denial letter.

- (B) THE IMPROVEMENT/CHANGE(S) STATED HEREIN HAVE ALREADY BEEN COMPLETED.

Signature of Homeowner

Completion Date

RETURN COMPLETED APPLICATION TO:

Crest Management
17171 Park Row, Suite 310
Houston, TX 77084
281-579-0761